

**MINUTES OF THE MEETING OF SLYNE WITH HEST PARISH COUNCIL**  
**held on MONDAY 15 May 2023 in the MEMORIAL HALL**

Councillors present Roland Stretch - Chair, June Cohen-Kingsley, Alan Connor, Sarah Campbell

Clerk Louise Ash

**3269 To receive apologies for absence**

Cllrs Bateman and Obertelli gave their apologies ahead of the meeting

**3270 Election of the Chairman**

Proposal to elect Cllr R Stretch as the Chairman for 2023/24 made by Cllr Cohen Kingsley, seconded by Cllr Connor. Agreed unanimously. Cllr Stretch signed the Declaration of the Acceptance of the Office.

**Standing Orders were suspended**

**3271 Open Forum**

City Cllr K Budden joined the meeting and there was conversation around the newly elected City and County councillors. Cllr Budden is joined by Cllr J Wild at City council and Cllr S Morris at County Council. T Cllr Budden advised that new roles will be assigned by City council in due course.

Discussion turned to the planning application from SWH Football Club, Cllr Budden is in favour of the proposal as were the Parish Councillors.

After placing the notices of a vacancy for a Parish Councillor for the required times a resident from the village has applied. Mrs J Sellers attended the meeting and was given a warm welcome.

**Standing Orders were reinstated**

**3272 Co-option of a councillor**

It was unanimously agreed that Mrs Sarah Campbell should become a member of the Council by co-option. She signed the Declaration of Membership of the Council.

**3273 Election of Deputy Chair**

The role of Deputy Chair is to be held jointly by Cllr J Cohen Kingsley and Cllr A Connor Agreed unanimously

**3274 Election of the Internal Reviewer of Accounts, Representative on the Memorial Hall Committee**  
**Planning Application Advisors**

The following appointments were agreed unanimously:

Internal Reviewer of Accounts	Cllr R Stretch
Representative on the Memorial Hall Committee	Cllr J Cohen-Kingsley and Cllr Roland Stretch
Planning Application Advisors	Cllr S Campbell and Cllr J Cohen Kingsley
Person to oversee the Neighbourhood Plan	Cllr R Stretch

All councillors have duly signed their Declaration of Acceptance of office before the Clerk.

**3275 To record Declarations of Interest**

None made

**3276 Minutes of the previous meeting**

Resolution: to approve the minutes of the meeting held on Monday 17 April 2023. They were duly signed by the Chairman.

**3277 Administration.**

- Cllr Stretch will attend the upcoming meeting of the Memorial Hall Committee and seek support with upcoming installation of Wi-fi and refurbishment works to the administration office. Whilst work is carried out the office will need to be cleared of all stored documents and arrangements made to temporarily store them in the Mawson Room.
- The Clerk left the room whilst he clerks hours were reviewed. It was agreed that the hours were too few for the current workload and twenty hours per week would be offered, any overtime would be agreed in advance along with any training hours required. The clerk was invited back into the room and verbally offered the new terms, she accepted. Another review will take place next May. The clerks printing expenses agreed at £9.99 per month.
- It was agreed that an insurance claim would be made regarding the further damages to the Recreation field. The cost of a replacement fence post for the Muga and two rubbish bins to replace those smashed will be claimed for.
- The recreational field continues to be damaged and therefore the cllrs agreed that a postponed meeting with other users about the installation of CCTV is rearranged as quickly as possible.
- Bookings for the Memorial Hall Field were discussed. It was agreed that reassurance was required around any damages. A policy document listing the PC's requirements of hire will be drawn up.

**3278 Planning applications**

- 23/0053/TPO – 17A Greenacre Road
- 23/00491/PLDC – 11 Prospect Drive
- 23/00410/FUL – 34 Peacock Lane

A concerned member of the public has written to the Parish Council regarding the application at 34 Peacock Lane. In their view a business is being run from this address. They go on to assert that the business is disruptive and should not be run in a residential area. It would be more suited to an industrial estate. The Cllrs concluded that the content of an anonymous letter was difficult to substantiate. They do not support a business of the type described being run from a residential address. They would therefore urge the person to write to Lancaster City Council about their concerns.

### 3279 **Financial Matters**

Approval was given to the monthly summary of receipts and payments.

Clerks Wages	£899.	
Envirocare	£882.50	Grounds Maintenance
Cllr Bateman	£23.96	Website Fees
Cllr Bateman	£89.06	Coronation Event
WI Mrs Parkinson	£189.27	Coronation Event

Retrospect approval for  
S Brade £198

Information Commissioner Office Direct Debit £35

Eon Direct Debit £69.91

Petty Cash £70.78

### 3280 **Matters arising for our next meeting**

Cllrs Obertell have given apologies for the next meeting in June

### 3281 **Date of next meeting**

Monday 19 June 2023 at 6.30pm for a meeting of Recreational Field users followed by the Council Meeting at 7:00 pm.